ST GREGORY'S CATHOLIC SCIENCE COLLEGE

CANDIDATE INFORMATION PACK

Role: Head of PE/Teacher of Girls' PE (Maternity Cover for 1 year)

Pay Scale: Inner London, MPS/UPS dependent on experience plus TLR2b

Closing Date: 12 noon on Tuesday 13th October 2026

Start Date: 1 January 2027

We reserve the right to close this vacancy at any time so early applications are encouraged.



A Welcome from the Headteacher

Thank you for your interest in a role at St Gregory's Catholic Science College, part of the All Saints' Trust.

Every St Gregory's student is treated as an individual and we have the highest expectations for them. Our mission statement is "Pro Deo, For God the Best and the Greatest" and our hardworking and committed staff ensure that pupils develop in their faith, increase their knowledge, skills, confidence and resilience so that, when they leave us, they have the very best life chances.

I believe that St Gregory's is a very special to work with a collaborative and supportive culture. Every department works hard towards delivering their objectives but middle leaders will always make time to support colleagues, share skills and knowledge and the whole school comes together for major events.

I look forward to welcoming you to our school community.

Mrs Madeleine Moran

Headteacher

Why Work At St Gregory's?

- Inner London Payscale
- Regular social events
- The opportunity to support educational visits
- Access to Educational Support
- A two week half term in October and a long weekend in November
- Additional PPA time
- Excellent CPD opportunities and high levels of teaching expertise
- Visible SLT in a Lead Behaviour Hub school

JOB DESCRIPTION

Job Title: Head of PE/Teacher of Girls' PE (one year fixed term maternity cover)

Line Manager: Assistant Headteacher

Salary: Inner London MPS/UPS (dependent on experience) plus TLR2b

Key Responsibilities:

The Head of PE is responsible for the leadership, management, development and coaching of PE at St Gregory's together with the extra-curricular provision.

General Responsibilities:

TEACHING AND LEARNING

- identify clear teaching objectives and specify how they will be taught and assessed
- set appropriate and challenging tasks in lessons
- shape the PE curriculum, incorporating a variety of sports to promote participation
- promote inclusion and ensure all students can participate in activities
- provide clear structures for lessons maintaining pace, motivation and challenge
- develop and oversee a vibrant extra-curricular sports programme, including interhouse each term

ASSESSMENT AND REPORTING

- mark and monitor students' work and set targets for progress in accordance with the school policy
- provide or contribute to written assessments and give feedback as requested

PASTORAL DUTIES

- be a Form Tutor: register students, accompany them to Mass and assemblies, encourage participation in other aspects of school life
- contribute to PSHE/RSE
- engage with parents and carers to encourage student participation

Other Requirements:

- a sound knowledge of Teachers' Standards
- operate at all times within the stated policies and procedures of the school

- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- offer every student the opportunity to reach their potential
- work collaboratively with other staff to ensure effective use of resources
- support the school's Catholic vision, values and ethos
- plan and organise the annual Sports Day
- willingness to participate in events such as Open Evenings, Parents' Evenings and Prize Night





Department Information:

PE is a well-resourced department at St Gregory's and has a team of specialist teachers covering all sports. Alumni have gone on to play sport professionally at the highest levels, including Premier League football and County Cricket.

PERSON SPECIFICATION

Qualifications/ Professional Development	Degree in relevant subject	Essential
	QTS	Essential
	Record of excellent classroom practice	Essential
	Evidence of continuing professional development	Desirable
	Evidence of further professional/educational study	Desirable
Experience	Experience of delivering outstanding outcomes through own teaching and working with others	Essential
	Experience of teaching widely across the age and ability range at Key Stages 3, 4 and 5	Essential
	Involvement in school self-evaluation and department planning	Desirable
	Evidence of working with students with special educational needs	Essential
	Record of extra participation such as organising extra-curricular activities or working for an exam board	Desirable
Skills and knowledge	The ability to develop and implement appropriate curriculum provision, resources and teaching strategies for PE	Essential
	A confident grasp of strategies to differentiate and personalise learning	Essential
	The ability to project a positive image of the department across the school community	Essential
	Excellent inter-personal skills	Essential
	Able to contribute effectively to the Teaching and Learning team	Desirable
	Able to build effective working relationships	Essential
	Excellent professional knowledge and a willingness to take part	Essential
	In the review, development and management of activities	Essential
	A thorough knowledge of the National Curriculum	Essential
	An understanding of the needs of students in a Catholic school community	Desirable
	Effective communication	Essential
	Good time management and the ability to prioritise and problem solve	Essential
	A commitment to the effective safeguarding of children	Essential

How to Apply

Thank you for your interest in working with us at St Gregory's. We encourage you to apply as soon as possible as we reserve the right to interview applicants prior to the advertised closing date. Please note that we only accept applications submitted on our application form (CVs are not accepted). We look forward to receiving your application; our application forms can be found here or email the Headteacher's PA, Ms Catherine Meah, on cmeah@stgregorys.harrow.sch.uk for the application pack. Interested candidates who wish to visit the school are invited to book appointments via Ms Meah.

Safeguarding Notice

Effective safeguarding, data protection and promoting the welfare of pupils is our utmost priority. Shortlisted candidates will be subject to online searches in line with the latest Keeping Children Safe in Education guidance. References will be sought and the successful candidate will be required to undertake an enhanced DBS check. A respect for the Catholic ethos of the school is essential.