

Coronavirus Risk Assessment

Name of school: St Gregory's Catholic Science College

Assessment conducted by: A Prindiville	Job title: Headteacher	Covered by this assessment: staff, governors, parents, volunteers and visitors.
Date of latest assessment: 11 / 4 / 2022	Review interval: as necessary	Date of next review: as necessary

What are the hazards? Risk Rating (High/Med/Low)	Who might be harmed and how?	Checklist	What further action is necessary? Risk Rating following action.	By who?	By when?	Done
CLINICAL RISK TO INDIVIDUALS FROM COVID-19 High	Staff, Students / pupils / wider contacts Spread of COVID 19	<p>Actions: Identify all staff who are clinically extremely vulnerable (CEV). Identify any students who are under paediatric or other specialist care.</p> <p>Identify other staff who are clinically vulnerable (including staff who are pregnant who will also require an individual and workplace risk assessment).</p> <p>Explore barriers to attendance with parents / carers where there are concerns.</p> <p>Ensure that government advice for clinically vulnerable or clinically extremely vulnerable staff is adhered to.</p> <p>Consider the additional vulnerability of some Black, Asian and Minority Ethnic (BAME) staff, pupils and parents as part of the risk assessment.</p> <p>Ensure up to date risk assessments for children on EHC plans are carried out with educational providers and parents/carers.</p> <p>Set up clear, repeated messaging to parents/carers about COVID-19 symptoms and advise them that pupils should not attend if they are unwell and have a high temperature.</p>	<p>Med</p> <p>Contact parents</p> <p>As necessary</p>	<p>HOY</p> <p>SLT</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>

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Managing Positive Cases High	Staff, Students / pupils / wider contacts Spread of COVID 19	Ensure good, clear and regular communications with parents/carers and wider school community that: pupils, staff and other adults should follow public health advice on when to stay at home and what to do. They should not come into school if they are unwell and have a high temperature. Anyone in the school who develops COVID-19 symptoms, will be sent home and told to follow public health advice. Staff and pupils with a positive COVID-19 test result should stay at home in line with public health advice.	As necessary Med As necessary As necessary		Ongoing Ongoing Ongoing	
DIRECT TRANSMISSION OF COVID IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON Testing Med	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Face coverings can be worn by adults and pupils in classrooms and when moving around the premises and outside of classrooms, such as in corridors and communal areas. To promote and engage in the NHS vaccination programme.	Low			✓ ✓
Physical arrangements Ventilation High	Staff, Students / pupils / wider contacts Spread of COVID 19	Rooms to be kept as well ventilated as possible (opening windows and doors). Portable CO2 monitors have been placed in potentially poorly ventilated rooms / spaces in the school. Air cleaning units have been deployed in rooms where 'quick' fixes to improve ventilation are not possible. We have considered timetable adaptations to utilise larger spaces (gym, hall etc.). We have considered utilisation of larger spaces (gym, hall etc.) when holding events where visitors such as parents are on site, for example school plays. We have considered opportunities for outdoor learning. Staff to avoid using offices / rooms where ventilation is poor. Staggered break and lunchtimes for pupils.	Med			✓ All
Organisational arrangements – Remote Education Low	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Ensure all arrangements and expectations are clearly communicated to staff, parents/ carers and pupils who are working from home. Remote Education will be delivered (for pupils who have had a positive COVID-19 test result) via Goggle Meet and vouchers will be sent home to FSM pupils.	Low			✓ ✓

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Organisational arrangements (continued) Med	Staff, / pupils / wider contacts Spread of COVID 19	Visitors Ensure all visitors / building users are aware of the expectations stipulated by the school. Signage in reception regarding good hygiene is in place. All visitors must complete a COVID - 19 questionnaire when they sign in at reception. Staff & Pupils On arrival all staff and pupils are also required to wash hands using nearest available toilet or use the sanitiser provided in reception / staff room / classrooms.	Low			✓ All
Enhanced Hygiene High	Staff, Students / pupils / wider contacts Spread of COVID 19	Posters are displayed throughout the school reminding pupils, staff and visitors to wash their hands, e.g. before entering and leaving the school and to "Catch it, Bin it, Kill it". Pupils, staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitiser (that contains no less than 60 percent alcohol) and follow infection control procedures in accordance with the DfE and PHE's guidance. Sufficient amounts of soap (or hand sanitiser where applicable) and clean water are available in all toilets and kitchen areas. Bar soap is not used, – liquid soap dispensers are installed and used instead. Cleaners are employed by the school to carry out daily, thorough cleaning that follows national guidance and is compliant with the Health and Safety Policy. Enhanced cleaning to be undertaken where required – particularly with regard to frequently touched surfaces and shared resources.	Med			✓ All
Canteen use / lunchtimes Med	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Drinking water to be provided with enhanced cleaning measures of the tap mechanism introduced. All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up. All areas used for eating must be thoroughly cleaned at the end of break. Pupils are discouraged from sharing cutlery, cups or food. All cutlery and cups are thoroughly cleaned before and after use. Pupils, are encouraged to wash their hands with soap or alcohol-based sanitiser before eating. The school timetable has been adjusted to reduce the number of pupils in the canteen at any one time.	Low			✓ All
Contractors Low	Contractors, Staff, Students / pupils / wider contacts, Spread of COVID 19	Actions: Contractors will read and comply with signs in reception regarding social distancing and good hygiene. Contractors are to wash their hands or use alcohol-based hand sanitiser upon entering and leaving the site. All visitors must complete a COVID - 19 questionnaire when they sign in at reception.	Low			✓ All

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Lack of awareness of PHE / school controls Low	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Posters are displayed in the reception, welfare areas and in suitable places around site. We have good, clear and regular communications with parents/carers and wider school community.	Low			✓ ✓
Provision of first aid High	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Those administering first aid should wear PPE appropriate to the circumstances. Wash hands and ensure the affected area is cleaned upon completion. See also SUSPECTED CASE ON-SITE (BELOW).	Med			✓
Deliveries & Waste collection. Low	Staff, Students / pupils / wider contacts Spread of COVID 19	Actions: Hands are to be thoroughly washed after handling all deliveries or waste materials. All visitors must complete a COVID - 19 questionnaire when they sign in at reception.	Low			✓ All
Premises safety Med	Staff, Students / pupils Wider safeguarding / safety risks	Actions: Ensure all 'normal' tasks / compliance checks are being carried out/planned such as fire alarm testing, legionella controls, servicing of equipment, PAT testing etc. Ensure all key services are operational. Flush all water outlets thorough in areas of the school which have been closed for a period of time. Ensure key fire doors are not being compromised / wedged open (those protected stairwells, cross corridor, on single directional routes etc.).	Low			✓ All

Relevant links

Adults and children who have symptoms of a respiratory infection, including COVID-19, should follow the [UKHSA guidance](#)

Guidance on infection prevention and control for COVID-19 <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>